OSHWA Board Meeting 2021-01-15
Notes taken by Drew Fustini

1. Review and approve [minutes](#)
    a. PASSED
2. Summit update (Alicia)
    a. Suggestions for keynote speakers welcome
    b. Suggestions for Summit chair welcome (if necessary in the future)
3. Chair responsibilities
    a. Certification Chair (Kat)
    b. Summit Talk/Paper Chair (Nadya - may be covered in Summit update)
    c. Policy Chair (Nadya)
    d. Election/Governance Chair (Nadya, Oluwatobi)
    e. Licensing and FOSS Tool Awareness Chair (Javier)
    f. Outreach Chair (Javier)
4. Strategic priorities discussion (including review of [strategic plan](#) and discussion of proposals that everyone sent to Alicia)
5. DoD NOI on 5G open (Kat, Javier, Joe)
    a. [Department of Defense and Department of Commerce Explore 5G Challenge to Develop Open 5G Systems](#)
6. Maintaining YouTube/Discord

OSHWA Board Meeting 2021-03-05
Notes taken by Drew Fustini

1. Review and approve minutes
    a. PASSED
2. Summit update
    a. Tickets purchased after March 25th might not get 2021 bag
    b. Today is last day for review comments on speakers
    c. The 2020 bags might start shipping next week
    d. **Call to action: please help promote the Summit!**
    e. Speakers should start to be announced next week
2. GOSH collaboration updates
    a. Alicia: OSHWA will co-host GOSH workshop starting April
    b. Tech transfer writing workshop also upcoming
    c. GOSH is Gathering for Open Science Hardware
3. Committee updates
    a. Governance committee (Alicia)
        i. convert the corporate memberships to Summit sponsorship
        ii. Update board member agreement document
    b. Certification Chair (Kat)
        i. Kat is planning to get the latest certification data
        ii. Kat will start planning next Make column
    c. Policy Chair (Nadya)
        i. Wilson Center workshops
        ii. Later this year we might try to reach out to people we knew in Obama administration to see what is happening under Biden administration
    d. Election/Governance Chair (Nadya, Oluwatobi)
    e. Licensing and FOSS Tool Awareness Chair (Javier)
        i. Javier will try to get CERN OHL added to https://choosealicense.com/
        ii. Help needed to identify existing projects on GitHub using CERN OHL
    f. Outreach Chair (Javier)
        i. Javier will follow up with FOSSi about HDL certification; "what does it mean for HDL project to be open source?"
4. Twitter accounts update
    a. https://twitter.com/ohsummit vs. https://twitter.com/oshwassociation
    b. Eric feels that they can handle both accounts
    c. Move the certification tweets to the old @oshwassocation account
    d. Add a photo of the project/product in the certification tweets
    e. Board member twitter duty: each member would do 10 tweets over 2 weeks
    f. For access to blog, contact Alicia

1. Review and approve [minutes](#)
   a. PASSED
2. Summit recap
   a. 307 tickets sold
   b. Discussion of if we should use Discord next year
3. Spending + [diversity initiative](#) + [accountant RFQ](#)
   a. Alicia put in a large grant to Sloan
   b. Proposal contains making Ada Fellowship a real fellowship
   c. Account RFQ is approved by board vote
   d. Alicia would like to redo the 'what is OSHW' video
   e. Board approves having video created by Leele James
   f. Kat suggests working with Black in Robotics and Black in Engineering
4. [Best practices for sharing FPGA designs](#)
   a. Will be published publicly soon
   b. Drew will ask the Summit panelist to share their thoughts
   c. Michael will start a email discussion about whether we should certify HDL
5. Certification evangelism
   a. Alicia is holding a meeting to discuss, contact her to be invited
6. i2c naming convention update
   a. Revised plan is to use PICO and POCI
   b. Alicia believe both terms are safe unlike COPI and CIPO
   c. Texas Instruments is endorsing
   d. Board members: ask you networks if PICO and POCI are ok
7. Election/Governance Chair update (Nadya, Oluwatobi)
   a. Contact them and Michael for more information
8. 5G blog post
   a. Kat is progressing with blog post
   b. Contact Kat and Javier to get involved
9. Help promote survey + new twitter
   a. Survey: https://nyu.qualtrics.com/jfe/form/SV_6tIPIYh9yYWg0e2
   b. https://twitter.com/oshwassociation/
10. Monthly Executive Committee meetings are now a thing
    a. Alicia will be sending invite
    b. It is optional for board members

Notes taken by Drew Fustini

1. Review and approve [minutes](#)
   a. PASSED
2. Current state of hiring (new Eric, summit chair, accountant)
   a. Eric is leaving for a full position
      i. Alicia is looking for new person
   b. Still looking for Summit chair
      i. Public job listing below:
         https://docs.google.com/document/d/1M4uaLFap3VEKRUIJ-dwD5drvaRz-8bAFLBm2TfSCAPk/edit?usp=sharing
3. Research/programs (State of OSHW, OSHW in academia)
   a. State of OSHW report: https://stateofoshw.oshwa.org/
4. Governance items update (member meetings and elections)
   a. Standardize how we do announcements and dates
   b. Discussion of making member meeting online instead of in person
5. SPI updates
6. [Best practices for sharing FPGA designs](#)
   a. This a template for what we might publish on other fields of endeavor such as conservatism (re: shah)
7. Discussion patent trolls [re: SparkFun blog post](#)
8. We should have next board meeting prior to October (open hardware month and election)

OSHWA Board Meeting 2021-09-13
Notes taken by Drew Fustini

1. Approve [Minutes](#)
   a. PASSED
2. Board Election process
   a. Document: https://www.oshwa.org/oshwa-board-election-process/
   b. Update from Tobi
   c. Vote passed to adopt the process document
   d. Current board members up for election:
      i. Joe, Salman, Kat, Nadya
3. Open Hardware Month
   a. Need people to host either virtual or in person (mostly expect virtual)
4. FPGA update
   a. Javier says that on FPGA guidelines document is ready
   b. Stefan still wants to get feedback from FOSSi Foundation
   c. After that, Stefan will connect Javier with Gareth of FOSSi's Libre Cores newsletter
5. Finance Updates
6. Terminology update
   a. Alicia states that PICO might have a problem with the term in Chile per Javier
   b. However, discuss seemed to converge on PICO is best the choice; Texas Instruments is going to us it
   c. The terms would be PICO (peripheral in controller out) and POCI (peripheral out, controller in)
7. Summit update (chair?)
   a. Alicia has hired Lee Wilkins (aka [Lee Cyborg](#))
   b. Hope it will be in person but 2022 still unknown
8. New Community Manager Search
   a. Alicia still looking for candidates

OSHWA Board Meeting 2021-11-17
Notes taken by Drew Fustini

1. Approve minutes
   a. **Passed**
2. Vote on new board members/vote off retiring board members
   a. **Passed**
   b. Mirela Alistar and Wendy Ju join
   c. Kat Scott and Nadya Peek renew
   d. Salman Faris and Joe McManus depart
   e. brief intros from new board members Mirela and Wendy
3. Votes on positions (self-nominees in parentheses)
   a. President (Michael): **Passed**
   b. Vice President (Kat, Nadya)
      i. Vote to name co-vice presidents **passed**
   c. Treasurer (Lee): **Passed**
   d. Secretary (Drew): **Passed**
   e. Licensing and FOSS Tool Awareness Chair (Javier): **Passed**
   f. Chair for New Fields of Endeavor (Drew): **Passed**
      i. Goal would be to create a best practices template based on what was done with FPGA outreach
   g. Governance Chair
      i. This will remain unfilled this year as the main goals of the chair have been accomplished
   h. Communications Chair (Nadya): **Passed**
   i. Outreach Chair (Nadya): **Passed**
   j. Certification Chair (Kat): **Passed**
4. Summit Update from Lee
5. Alicia update